Present: Jake Simons, Amy Boyett, John O’Malley, Hani Samawi, Michelle Cawthorn, Kathy Albertson, Fred Rich, Lisa Smith, Elizabeth Edwards, Ellen Hendrix, Lorraine Gilpin, Terri Flateby, Youming Li

Visitor: Keisha Hoerrner, Kennesaw State University

Jake began the meeting by thanking everyone for attending and for the progress we have made to date and then asked that the Nov. 4, 2011 minutes be approved. He then opened the floor for discussion about the Summer Assessment Report; after no one had questions about the report, Jake asked that the report be approved.

Jake briefly recapped the plan and the progress of the three GEC subcommittees:

Policies and Procedures: The motion to make the GEC a standing senate committee had been approved. A transition plan was still being discussed but elections would probably not take place until spring.

Curriculum: The revised outcomes had been approved and sent to the Undergraduate Committee. The subcommittee’s next step would be to begin mapping programs to the outcomes.

Assessment: The report from the summer workshop had been approved. The subcommittee’s next step would be to plan for the coming year.

Jake reported that the GEC leadership team had met earlier in the week and felt that assessment planning/recommendations needed to come from the full GEC, not the subcommittee. On that note, he asked for suggestions based on what activities were already in place or planned for spring. Ellen reported that Writing and Linguistics was planning a portfolio pilot assessment for the coming spring. She also noted that Literature and Philosophy (L & P) had completed a pilot assessment over the summer and might be a place to start for assessing Area C. Terri reported that she had recently met with Joe Pellegrino and that L & P had rejected the plan to continue with a writing assessment; instead, they were moving toward a multiple choice assessment. Some discussion ensued about the pros and cons of multiple choice and essay assessments. Fred reported that Geology and Geography was making significant progress in its assessment efforts. Michelle added that Biology would be administering a concepts inventory in the spring.

Terri noted that she would be meeting with Chris Caplinger to discuss assessing the new Global Citizens course. Kathy suggested that the GEC might also ask about multi-cultural opportunities available to students outside of the classroom; she added that Jeff Palis and the Center for International Studies provides many opportunities to engage students in cultural activities.

Lorraine suggested that the GEC also consider other measures such as surveys for assessment purposes.

Jake thanked everyone for the ideas and suggestions before adjourning the meeting.

Next Meeting: Tentatively, February 3, 2012