Present: Kathy Albertson (Chair), Christine Draper, Laura Frost, Hemchand Gossai, Stacey Kluge, Amy Jo Riggs, Daniel Rivera, Sonya Shepherd, Chris Thompson, Lisa Vance, Raleigh Way, and Candace Griffith (Recorder)

Outline of White Paper
Candace presented for the committee's consideration a draft outline that could potentially serve to frame the committee's recommendations. The framework proposed begins with an explanation of why good teaching matters as well as why effective, targeted teaching professional development programs are needed. Attributes of effective teaching are highlighted, leading into the meat of the white paper which will be the subcommittees' recommendations. Members are asked to review this outline and send comments and input to Candace.

One comment noted that it is beneficial for faculty to teach and conduct research. Their research should inform their teaching and vice versa; however, this model becomes harder to implement with the rising student/faculty ratios. Should one of the Task Force’s recommendations be lower student/faculty ratios? Is there a recommended target?

Subcommittee Reports
The awards subcommittee is still analyzing survey data and will report out at the next meeting.

The technology training subcommittee and TA training subcommittee both prepared handouts, summarizing their recommendations. Candace will incorporate these into the white paper.

No one was present from the workload subcommittee.

Kathy also requested that the Task Force consider and provide in the white paper a brief overview of advisement/mentoring and its relationship to teaching.

Announcements
- Kathy announced the Complete College GA initiative and explained the relevance.
- Kathy also distributed a sample definition of teaching ethos and an article of interest. Both will be posted on Sharepoint for those who did not receive copies.

Kathy asked members to continue to think about and discuss (via Sharepoint) our teaching ethos.

Adjourned: 12:05 p.m.

Next meeting: After Spring Break.